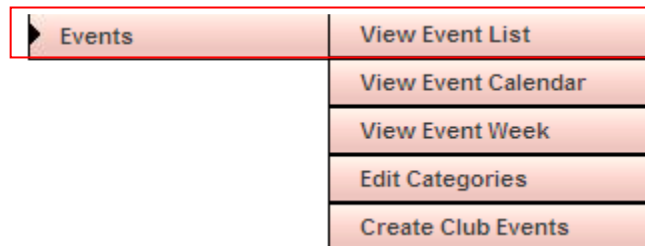


View Event List, Calendar & Week

The event list, Calendar and Week are different ways of a club viewing their upcoming events. These may be fixtures, events, training. This is all dependant on how much information the organisations input onto RugbyFirst.

1. View Event List

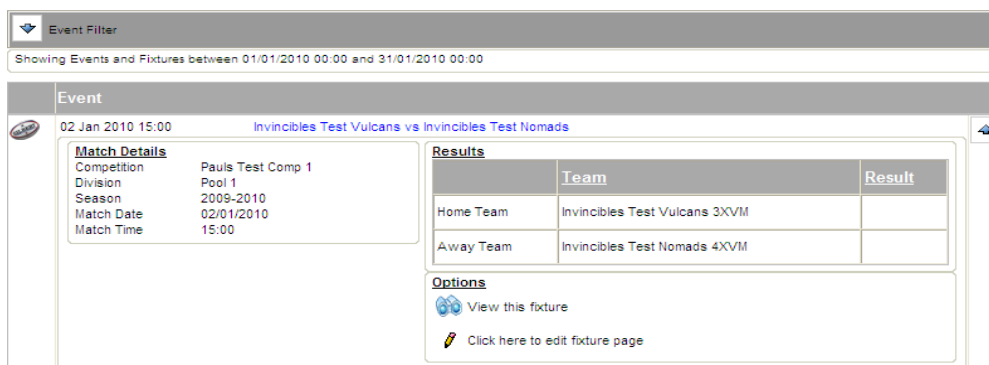
To view the event list, select **'Events'** and **'View Event List'**



The page will open displaying a list of all your upcoming events.



The events can be opened by selecting the blue arrow to the right of the event. This will display additional information about the event. You can also Edit and in some case delete.



There is also an event filter. To open the event filter select the **'Blue Arrow'**

This allows you to select certain upcoming events you want to view. Ticking the boxes to select your criteria. Once you are happy with your filters. Select **'Apply Filters'** The events displayed will only be those you have requested.

Event
02 Jan 2010 15:00 Invincibles Test Vulcans vs Invincibles Test Nomads
02 Jan 2010 15:00 Invincibles Test Athletic vs Invincibles Test Dons
06 Jan 2010 00:00 Invincibles Test Barbarians vs Invincibles Test Athletic
06 Jan 2010 00:00 Invincibles Test Barbarians vs Invincibles Test Athletic
09 Jan 2010 15:00 Invincibles Test Knights vs Invincibles Test Athletic

2. View Event Calendar

The event calendar is a format where a club can view all upcoming events over a given month via a calendar format.

Once again there is an event filter and you can open the event by selecting the one you wish to view. You can also scroll between months.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
28 Dec 2009	29 Dec 2009	30 Dec 2009 12:00 Invincibles	31 Dec 2009 12:00 Invincibles	01 Jan 2010	02 Jan 2010 15:00 Invincibles 15:00 Invincibles	03 Jan 2010
04 Jan 2010	05 Jan 2010	06 Jan 2010 00:00 Invincibles 00:00 Invincibles	07 Jan 2010	08 Jan 2010	09 Jan 2010 15:00 Invincibles 15:00 Invincibles	10 Jan 2010
11 Jan 2010	12 Jan 2010	13 Jan 2010	14 Jan 2010	15 Jan 2010	16 Jan 2010 00:00 Invincibles 14:00 Invincibles 15:00 Invincibles 15:00 Invincibles	17 Jan 2010 12:00 Invincibles
18 Jan 2010	19 Jan 2010	20 Jan 2010	21 Jan 2010	22 Jan 2010	23 Jan 2010 15:00 Jelly Bell 15:00 Invincibles	24 Jan 2010
25 Jan 2010	26 Jan 2010	27 Jan 2010	28 Jan 2010	29 Jan 2010	30 Jan 2010 00:00 Invincibles 15:00 Invincibles 15:00 Invincibles	31 Jan 2010

3. View Event Week

The view event week facility allows you to see upcoming events over a given week. Exactly the same principle as the calendar view above, but over a week, rather than a month.