

Membership Types

The membership types are specific to the CB/Club. This function allows you to define the various types of membership that individuals will hold at the various CB/Clubs e.g. Full, Junior, Veteran etc.

You can access the membership types via the membership list and types



Once selected a new screen will load, which will display the current membership types you have at the CB/Club. The current types can be edited and deleted by selecting the options on the right of the screen.

At any point you can insert a new membership type for the CB/Club. Select **Create New Membership Type**

Membership Types

Name	Code	Price	Duration (Months)	Default		
tempU14	temp	€5.00	12	False	Edit	Delete
Vice-President	VP	€0.00	12	False	Edit	Delete
test1	eww	€15.00	12	False	Edit	Delete
upgrade	up	€0.00	not applic	False	Edit	Delete
youth	yo	€0.00	12	False	Edit	Delete
Family	FAM1	€70.00	12	False	Edit	Delete
Lancs	L	€0.00	0	False	Edit	Delete
Enquiry	E	€0.00	1	False	Edit	Delete
Temporary	T	€0.00	2	False	Edit	Delete
MemberNew	M	€50.00	12	True	Edit	Delete
Veterans	V	€20.00	12	False	Edit	Delete
Junior	J	€25.00	12	False	Edit	Delete
Honorary	H	€0.00	12	False	Edit	Delete
MiniJunior	MJ	€75.00	12	False	Edit	Delete

[Create New Membership Type](#)

From this page, insert the details of the membership type; Name, Description, Membership Number, Cost etc.

You can also choose to select the membership type as your default membership. This will mean that every new member added to the system, unless otherwise stated will be default to this membership.

Once you are happy with the information you have inserted select **Save**

The screenshot shows a web form titled "Create New Membership Type". The form contains several input fields: "Name" (with an asterisk), "Description", "Membership Code" (with an asterisk), "Sort Order", "Price", "Duration (Months)" (with an asterisk), and "Sales History Note". A checkbox at the bottom asks "Is this default membership type for new memberships?". At the bottom right, there are "Save" and "Cancel" buttons. A red rectangular box highlights the main form area. A callout box with an arrow points to the form area, containing the text "Insert details of the membership". Another red box highlights the "Save" button.

The new membership type will now be available for selection when entering new members onto the system.