

Club Profile Edit

The Club Profile is a tool designed for Clubs and CBs to display important information regarding their Club and the facilities it offers.

It is important that this information is kept up to date. Out of date data will affect searches when the RFU and CBs are looking for specific club information and may affect funding as the profile is one of the first areas the funding department will look prior to any visits and determining whether the Club meets certain criteria.

To update/amend the Clubs Profile, Select **Club Profile** and **Club Profile Edit**.



A new window will open displaying the Club Profile pages. There are numerous tabs where information about the club can be input. All the tabs can hold a variety of information about the club, what it offers its members and how it goes about its business and most importantly the guidelines, accreditations it has been awarded and infrastructure.

The screenshot shows the 'Club Profile Edit' form with the 'Address' tab selected. The form includes fields for Web Address, Email Address, Telephone, and Address (Number/Building, address4, address5, address6). It also has dropdown menus for Town, County, and Country, and a Post Code field with a 'Lookup' button. A 'Google maps' link is visible below the Country field. At the bottom, there is a red warning message: 'You must save before leaving this screen otherwise any changes or additions will be lost.' and 'Save' and 'Cancel' buttons.

The screenshot shows the 'Club Profile Edit' form with the 'Affiliation' tab selected. The form includes a 'Seal of Approval Accreditation' dropdown, an 'Accreditation Number' field, and 'SoA Stage 1 Date' and 'SoA Stage 2 Date' fields. It also has dropdown menus for 'Club Development Plan', 'Senior Male Recruitment Plan', 'U7 - U12 Recruitment Plan', 'Public Liability Insurance Cover', 'Written Emergency Procedures', 'Senior Female Recruitment Plan', 'U13 - U18 Recruitment Plan', and 'Public Accident Insurance Cover'. At the bottom, there is a red warning message: 'You must save before leaving this screen otherwise any changes or additions will be lost.' and 'Save' and 'Cancel' buttons.

Club Details | Club Grounds | **Affiliation** | Development | Welfare

Profile | Quality | Equity

Men's Section: Yes
 Women's Section: No
 Youth Section: No
 Beacon Club: Select
 SportsMatch: Select

CASC Registration: No
 Published Constitution: No
 County Sports Partnership: Select
 Local Authority: Select
 Is your club VAT registered: Yes
 Club Incorporation: Select

If the club located in an area of identified deprivation, please give details and IMD score if known:

Club Classification

No Club Classification

You must save before leaving this screen otherwise any changes or additions will be lost.

Club Details | **Club Grounds** | Affiliation | Development | Welfare

Select a ground: Invincibles RFC - Club Ground | Ground Details | **Pitches** | Maintenance | Changing

How many separate pitches does this ground have? 6

Of these pitches how many are natural turf? 2

Of these pitches how many have an artificial surface? 4

How many matches were lost last season due to unfit pitches at this ground?

Name	Surface	Dimensions	Usage	Floodlighting	Ownership
1st XV		0 x 0 m	Senior and Junior	50 to 99 LUX Training	Leased
second pitch		0 x 0 m	All Age Groups	50 to 99 LUX Training	
Pitch 7841		x m			
Pitch 8025	Natural Turf	100 x 50 m	Senior and Junior		
3rd Pitch	Natural Turf	100 x 50 m	All Age Groups		
Pitch 8112		x m			

Work your way through the various tabs updating the data as and when necessary.

Information about the types of facilities the club has, the club house, amount of pitches, CASC registration, Seal of Approval, Codes of Conduct, Recruitment and Development Plans are just some of the information stored on the Club Profile. All this information is stored within the Club Profile.

Simply scroll through the pages update the data on each page and ensure you **SAVE** before proceeding to a new page.