



WEBMASTER

RESPONSIBILITIES:

- **OF ROLE:** Working with the club to improve communications via Information Technology
- **TO:** Main Committee

DUTIES:

- To maintain club website for the benefit of club members by liaising with Fixtures Secretary, Social Secretary, Hon. Secretary, Press Officer, as well as festival, youth and women's rugby to deliver valuable information
- Use the website as a tool to promote the club to the local community, CB members, other clubs and potential new members

IDEAL/KEY SKILLS FOR ROLE:

- Good IT skills
- Knowledge of website creation and design

TIME COMMITMENT:

- Approximately 2 hours per week

CLUB NOTES: