



FIRST AID OFFICER

RESPONSIBILITIES:

- **OF ROLE:** Ensure that all first aid practices within the club are appropriate and up to date.
- **TO:** Club Committee
- **FOR:** Club first aiders

DUTIES:

- Risk assess all activities to determine appropriate level of first aid provision
- Recommend training to achieve and maintain required numbers of appropriately skilled volunteers
- Ensure provision of First Aid during incidents
- Ensure emergency procedures are communicated and adhered to
- Ensure First Aid equipment is functional and kit is stocked
- Maintain confidential database of player medical details
- Complete incident/injury reports where necessary in line with RFU regulations
- Promote the welfare of all club members in accordance with RFU and club policy (e.g. management of concussion injuries)

IDEAL/KEY SKILLS FOR ROLE:

- Background in health care
- First aid qualification
- Enthusiasm to improve and develop first aid practices

TIME COMMITMENT:

- 2 hours per week
- Dependant on other first aid trained members and matches/events/courses taking place

CLUB NOTES: