

CRB Disclosure

All adults who have regular supervisory contact with young people must undertake CRB disclosure through the RFU within **eight weeks** of their appointment to a position which involves regular supervisory contact with young people. These are positions whose normal duties include caring for, training, supervising, or being in sole charge of those under 18 years of age.

Plus those whose normal duties include supervising or managing an individual in his/her work in a position described above.

Plus “the great and the good” in organisations providing services to young people.

This has been interpreted to include the following positions within an amateur Club:

- Coaches/Assistant coaches at all levels.
- First Aiders.
- All Junior Committee members.
- Heads of Mini/Midi Rugby Sections.
- Heads of Youth Rugby Sections.
- Parent representatives.
- Team managers.
- All referees who regularly officiate mini/midi and youth games.
- Welfare Officers.
- Physiotherapists.
- Club administrators and registrars.
- Any other voluntary or paid role which meets the above criteria.

This list is not exhaustive – if in doubt seek the advice of your District or CB Safeguarding Manager.

CRB disclosures must be conducted through the RFU Child Protection Department who have jurisdiction to deal with any matter arising from any such disclosure.

**Completed CRB disclosure forms should be sent to the
County Office, Unit 7,
Griffin House,
Station Road,
Morley.
LS27 8JW**

where their completion will be double checked before dispatch to the RFU.

RFU CRB forms may be obtained from the RFU (chrisrawlings@rfu.com) from the Yorkshire Office or from John Sheppard CB Safeguarding Manager. They are coded by the RFU and are individual. It is not possible to download copies of the form.

Note : additional forms – the Confirmation of Disclosure Form; the additional addresses continuation sheet and the self-declaration sheet for individuals wanting to declare convictions confidentially are available electronically and can be downloaded from the Yorkshire RFU Ltd., web-site. A guide to completing the form is also available on the website.

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