

1. Finding your society and login

Use a search engine to find the Manchester website or type in the address www.madref.co.uk to get to the Society's home page.



From RFU - RugbyFirst

This is in anticipation of members in Manchester using the RFU's RugbyFirst site for appointments in the future.

Members - please click [here](#) to take you to Manchester's section of the RFU's RugbyFirst website. Contact Paul.Renton for your logon details.

[posted 30 May 2008]

Use the link from the Manchester website to take you to the Society's section within RugbyFirst.

Alternatively, you can use this address to take you straight there:
<http://clubs.rfu.com/Clubs/portals/ManchesterDistrictRefereesSociety/>

Then use the **username** and **password** supplied to you to **Logon**.

If you need your Logon details contact Paul Renton paulrenton@rfu.com



2. View / Change your Details / Password

Click **My Details** from the left hand menu.

The data in this section is categorised. The editable information for each category can be shown or hidden by selecting the red title bar for that particular category.

e.g. Change personal details:

Select the **My Details** category. Edit the data contained in the category and then click on the **Update My Details** button to save the data.

My Details - Click here to change your personal details.	
Personal Information	
Title	Mr
First Name	Paul
Last Name	Renton
Date Of Birth	20 November 1949
Gender	Male
Occupation	Referee Development Manager
Contact Information	
Home Phone	Area Code: Number:
Work Phone	Area Code: 01257 Number: 261742
Mobile Phone	Area Code: 07739 Number: 300438
Fax	Area Code: Number:
Preferred Contact Number	Mobile
Email Address	paulrenton@rfu.com
Confirm Email Address	
Address Information	
House Number	9

My Security Settings. Click here to allow other members at your club to see information about you.	
Name	General Public
Email Address	General Public
Address	Club Officers
Web Address	Club Officers
Personal Details	Club Officers
Home Phone	Club Officers
Work Phone	Club Officers
Mobile Phone	General Public
Fax	Club Officers
<input type="button" value="Save My Security Settings"/>	

Adjusting your Security Settings will allow others to see your details.

As a default, all the categories are set to **Club Officers**. Setting at least your name and contact number to **General Public** will allow rugby clubs to look up your details so a to contact you.

To change your user name or password, use this section. Save any changes by clicking the **Update My Login**

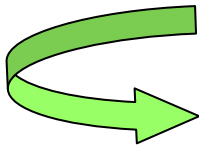
My Password - Click here to change your username and password.	
User Name	prenton21
Password	••••••
<input type="button" value="Update My Login"/>	

View Member details


You can view other members' details from the **Membership** and **Members List** tabs on the home page if they have set their security settings to allow you to do so:

Membership	+	Member List
Club profile	+	Member Roles
Referee Functions	+	Membership Types
Referee Society Functions	+	Export Member Data
Teams	+	Email Members
Events	+	View Pending Memberships

List All - A B C D E F G H I J K L M N O P Q R S T U V W X Y Z



Name	Phone/Email		
Alan Blackburn ▶ CRB Check ▶ Referee / Society	"New Members / Recruitment & Induction"	✓	
Roger Bowden ▶ Referee / Advisor			
Barrie Daniels ▶ Referee / Society	07831265334		

- Find the Member whose details you wish to view and click on the **binoculars** () **icon**.
- This will only work if they've give club members permission to see their details.