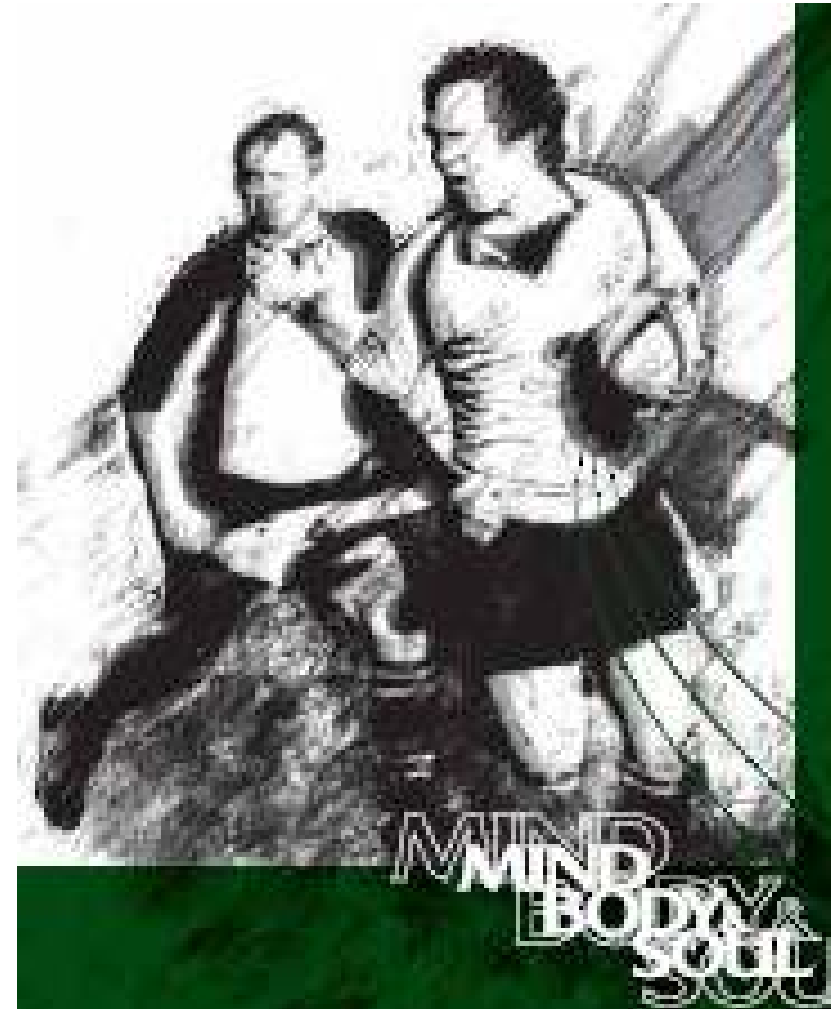


BECOMING AN RFU REFEREE

Becoming a Referee with the Manchester & District Referees' Society

Guidance for ELRA Stage 3 Referees and
Observers



Introduction – a message from the Society Chairman

We are really pleased that you have decided to become a member of the Manchester & District Referees' Society. This document has been designed to guide you, and your match observer, through the ELRA Stage 3 process. Hopefully, the flow diagram on the next page will give you a clear picture of what needs to be done.

If you have any questions about the process please contact Paul Renton, who is our Training and Development Officers as well as the RFU Referee Development Manager for our area. We also have our own ELRA Stage 3 Coordinator, Nic Brotherton, whose details are also below.

Once again, we are delighted that you have decided to join us and I look forward to seeing you at our Main or Area meetings when I will be really pleased to present you with your ELRA Stage 3 Certificate once you've completed the paperwork.

Yours in rugby,

Geoff Cove
Society Chairman

T&D Officer:
Paul Renton
paulenton@rfu.com
07739 300438

ELRA Stage 3 Coordinator:
Nic Brotherton
nicbrotherton@sky.com
07790 645395

Flow chart showing the different stages of the process

All the forms mentioned in the diagram below are available from the Society's web site: www.madrefs.co.uk or are contained in your ELRA delegate's pack.

Referee five games and complete a **Match Self Assessment Form** for each match (page 3).

Hopefully you can organise this at your own club. If not, contact the T&D Officer or Stage 3 Coordinator

Contact the Stage 3 Coordinator to ensure that someone can be organised to come and watch you at one of your games

After the match, your observer will complete **The Referee Observation Checklist** and the **Referee Feedback and Action Plan** for you (pages 4& 5)

After the match day you will then need to complete the **Summary Evaluation of Refereed Matches Form** and also a **Plan for Further Personal Development** (page 6)

Finally, you will then need to send all of the above documents to Paul Renton so that he can sign-off the process and arrange for your certificate to be presented at one of the Society meetings

Please send to Paul Renton, 9 The Ridings, Whittle-le-Woods, Chorley, Lancs, PR6 7QH

Information from the ELRA Delegates' pack re the Stage Three process

There is no formal learning programme associated with Stage Three. Having completed ELRA Stages One and Two, you have now registered your interest with our Society. Stage Three now requires that you evidence your refereeing of at least five appropriate matches. Having arranged the matches you will need to complete the following:

- For each match refereed you need to complete a Match Self-evaluation Form (sides 1 and 2).

RUGBY FOOTBALL UNION ENTRY LEVEL REFEREE AWARD (ELRA)

Stage Three – Referee Match Self-Evaluation Form

Use this form to self-evaluate each of your matches.

Referee name:		Match date:	
Match between:		Level:	
Score:		Match Type:	
Was your preparation for the match appropriate?			
Were there any Health and Safety issues arising from the match?			
To what extent was your approach to the match appropriate?			
Give examples of where you think you used contextual judgement well:			
Give examples of where you think you used Materiality well:			
What feedback have you had from other people involved in the match on your:			
management of the game			
communication			
positioning			
law knowledge			
If you were to referee this match again, what might you change?			

RUGBY FOOTBALL UNION ENTRY LEVEL REFEREE AWARD (ELRA)

Stage Three – Referee Match Self-Evaluation Form

Personal Action Plan Particular points that you think you should address at the next/future matches:	
Witness Statement The person identified below is able to witness that I refereed the match on which this evaluation is based.	
Name of witness:	
Role/position:	
Tel Number:	
Summary of the contribution of others involved in the match (i.e. touch judges, club coach, club official, etc):	
For your future reference, identify the names of other people involved in the match (i.e. team captains, Club President, touch judges, club officials etc):	
Name	Position/role

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- One of your matches will need to be observed by a Referee Society appointed Observer. During the observation your observer will complete the Stage Three Observation Checklist on your performance. The resultant checklist should be stored in your Candidate Pack ready for sending to your RFU Referee Development Manager.

RUGBY FOOTBALL UNION ENTRY LEVEL REFEREE AWARD (ELRA)

Stage Three - Referee Observation Checklist

This Observation Checklist supports the observed assessment of Stage Three of the RFU ELRA and will be used to record a candidate's refereeing performance during the course. If used, the outcome column should contain either a box or A/P; the latter suggesting an action plan point against the area on which the candidate needs to work.

Candidate name _____

Observer name _____

Club/Match _____

Match Date _____

Preparation The candidate:	Outcome	Notes
is appropriately prepared and presented for the match with the required resources		
checks the suitability of the pitch and players' equipment		
understands the pre-match logistical responsibility of the referee		
Attitude The candidate:	Outcome	
exhibits an appropriate attitude to the match and players		
seeks feedback from the players at the end of the match		

Judgement and Materiality The candidate:	Outcome	Notes
shows an understanding of how to make appropriate judgements in a variety of situations (contextual judgement)		
shows an understanding of how to referee within the spirit of the game (Materiality)		
Game Management The candidate:	Outcome	
manages the match so that there is a fair contest for possession		
makes all efforts to manage the match in a manner which is enjoyable to the players		
uses Advantage appropriately		
Communication and Positioning The candidate:	Outcome	
communicates clearly and appropriately with the players at specified phases of the match		
positions themselves appropriately to manage the players at specified phases of the match		
Law Knowledge The candidate:	Outcome	
appropriately applies the Laws of the Game in the spirit of the game		

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- As well as completing the Stage Three Observation Checklist, your observer should also complete with you the Stage Three Feedback and Action Form:

RUGBY FOOTBALL UNION ENTRY LEVEL REFEREE AWARD (ELRA)

Stage Three Referee Feedback and Action Plan


The observer is asked to summarise their observations on the referee's performance and identify particular areas for improvement.

Feedback
Action Plan

Observer's signature _____

Referee's signature _____

Date _____



- On completion of all five matches you will need to complete the Summary Evaluation of Refereed Matches Form. The aim of this form is for you to demonstrate that you are able to reflect on your refereeing and show improvement across the five games refereed. In this document you are asked to identify appropriate solutions for the challenges that you have been presented with during their evidence-gathering period.
- On the reverse of the Summary Evaluation of Refereed Matches Form, you are required to produce a Plan for Further Personal Development, identifying appropriate and priority areas for improvement as a referee.

	Identify three areas of each match you refereed that you thought went well?	What was it that you did that made this part of the match effective?	Identify up to three areas of each match you refereed which didn't go as well as you would have wished	Explain why each of the above aspects were a problem?	What solutions can you identify that would remedy the above issues in future matches?
Match date					
Teams					
Match date					
Teams					
Match date					
Teams					
Match date					
Teams					
Match date					
Teams					

RUGBY FOOTBALL UNION ENTRY LEVEL REFEREE AWARD (ELRA)

Stage Three - Plan for Further Personal Development

Use this plan to summarise what you think you need to do in the future to improve your refereeing.

No	Action Point	Who could help me?	When am I going to achieve it by?
1			
2			
3			

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When all the paperwork is completed

Once you have completed your five games and been observed, please send the following forms to Paul Renton:

- Five **Match Self Assessment Form**
- The **Referee Observation Checklist** completed by your match observer
- The **Referee Feedback and Action Plan** that you completed with your observer
- Your **Summary Evaluation of Refereed Matches Form**
- Your **Plan for Further Personal Development**

Paul Renton
9 The Ridings
Whittle-le-Woods
Chorley
Lancs
PR6 7QH

Once all this has been completed you will be allocated Level by the Officials Performance Committee and your name will be added to the Society's published Grading List.

RFU Entry Level Referee Award (ELRA)

Stage Three – Referee Match Self-Evaluation Form

Use this form to self-evaluate each of your matches.



Referee name:			Match date:	
Match between:		Level:		
Score:		Match Type:		
Was your preparation for the match appropriate?				
Were there any Health and Safety issues arising from the match?				
To what extent was your approach to the match appropriate?				
Give examples of where you think used contextual judgement well:				
Give examples of where you think used materiality well:				
What feedback have you had from other people involved in the match on your:				
management of the game				
communication				
positioning				
law knowledge				
If you were to referee this match again, what might you change?				

RFU Entry Level Referee Award (ELRA)



Stage Three - Referee Observation Checklist

This Observation Checklist supports the observed assessment of Stage Three of the RFU ELRA and will be used to record a candidate's refereeing performance during the course. If used the outcome column should contain either a ✓ or AP, the latter suggesting an action plan point against the area on which the candidate needs to work.

Candidate name:		
Observer name:		
Club/Match:		Match Date:

	Outcome	Notes
Preparation <i>The candidate:</i>		
is appropriately prepared and presented for the match with the required resources		
checks the suitability of the pitch and players equipment		
understands the pre-match logistical responsibility of the referee		
Attitude <i>The candidate:</i>	Outcome	
exhibits an appropriate attitude to the match and players		
seeks feedback from the players at the end of the match		
Judgement and Materiality <i>The candidate:</i>	Outcome	
shows an understanding of how to make appropriate judgements in a variety of situations (contextual judgement)		
shows an understanding of how to referee within the spirit if the game (materiality)		
Game Management <i>The candidate:</i>	Outcome	
manages the match so that there is a fair contest for possession		
makes all efforts to manage the match in a manner which is enjoyable to the players		
uses Advantage appropriately		
Communication and Positioning <i>The candidate:</i>	Outcome	
communicates clearly and appropriately with the players at specified phases of the match		
positions themselves appropriately to manage the players at specified phases of the match		
Law Knowledge <i>The candidate:</i>	Outcome	
appropriately applies the Laws of the Game in the spirit of the game		

RFU Entry Level Referee Award (ELRA)

Stage Three Referee Feedback and Action Plan

The observer is asked to summarise their observations on the referee's performance and identify particular areas for improvement.



Feedback			
Action Plan			
Observer's Signature		Date	
Referee's Signature			

RRU Entry Level Referee Award (ELRA)

Stage Three Summary Evaluation of Refereed Matches



This summary supports Stage Three of the RFU ELRA and provides you with a means to summarise the evaluations you have conducted for each of the five games you refereed. Use the page overleaf to develop your plan for future development.

Candidate name					
Match date:					
Teams:					
Identify three areas of each match you refereed that you thought went well?					
What was it that you did that made this part of the match effective?					
Identify up to three areas of each match you refereed which didn't go as well as you would have wished					
Explain why each of the above aspects were a problem?					
What solutions can you identify that would remedy the above issues in future matches					

Trainer Signature			Date	
Candidate Signature				

RFU Entry Level Referee Award (ELRA)
Stage Three Plan for Further Personal Development



Use this plan to summarise what you think you need to do in the future to improve your refereeing.

No:	Action Point	Who could help me?	When am I going to try to achieve it by?
1			
2			
3			